

WOODHAVEN
ARCHITECTURAL REVIEW BOARD

MODIFICATION REQUEST FORM

PLAN REVIEW FOR WOODHAVEN ARCHITECTURAL REVIEW BOARD APPROVAL

To Applicant: All new construction, changes and additions must be in compliance with the Woodhaven at Port Orange Property Owners Association, Inc. Covenants and Restrictions. Please read them carefully prior to construction. The lot owner will be responsible for the cost of repairing any damage to Woodhaven at Port Orange Property Owners Association property as a result of construction and/or alterations approved herein.

Applicant Name: _____

LOT # _____ **Phase:** _____

Property Address: _____

Owner: (if different from applicant) _____

Mailing Address (if different from above) _____

City/State/Zip _____

Telephone # _____

Email address: _____

Contractor (if applicable) _____

Address _____

City/State/Zip _____

Telephone # _____

Email address: _____

EXTERIOR PAINT: (color modification) See approved color scheme book

House Body & Garage Door Color: _____

Trim & Bands Color: _____ Front Door: _____

POOL: Pool company's spec sheet and Site Plan reflecting placement of house, pool, and pool equipment required. The placement of pool equipment **MUST NOT** be visible to the street. Landscape package **MUST** be submitted with pool application.

Dimensions: _____ Volume of Water: _____ gallons

Type of Decking: _____

With or without enclosure: With (see below for enclosure details) Without

PORCH/PATIO/DECK ADDITION/EXPANSION: Construction Plan and Site Plan reflecting placement of house and porch, patio, or deck required.

Roof: Material _____ Color: _____

Knee Wall: Material _____ Color: _____
(must match body of house)

With or without enclosure: With (see below for enclosure details) Without

POOL/PATIO ENCLOSURE: Construction Plan and Site Plan reflecting placement of house, pool, and pool enclosure required. The enclosure may be reflected on the same Site Plan submitted for pool approval.

Enclosure: Material _____ Color: _____ Style: _____

Knee Wall: Material _____ Color: (must match body of house) _____

Windows or Screening _____ Screening Material/ Mesh Size: _____ Color: _____

FENCE: Rendition and Site Plan (Survey) reflecting placement of house and fence required with layout dimensions.

Type of Construction: _____ Height: _____

Material: _____ Color _____

OTHER: _____

Please attach a detailed (to scale) drawing of your plans and samples of colors and materials, and a copy of your survey and site plan of proposed improvements.

Applications must be filled out completely and supporting materials submitted before being accepted.

Submit to the Property Manager by the Friday before the next scheduled meeting. Meetings are held the second Wednesday and the fourth Thursday of each month.

Is this an amendment or additional information to a previous submittal? YES NO

If yes, approximate date of previous submittal: _____

Upon approval, the work shall start approximately _____ and be completed by
(date)

approximately _____.
(date)

I understand that under the covenants, the Committee will act on this request and provide me with a written response of their decision within forty-five (45) days of receipt of my submittal by the Property Manager. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the ARC or AMC through Property Management.
2. All work will be done at my expense and all future maintenance will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a good workmanlike manner by myself or a contractor.
4. All work will be performed at a time and in a manner to minimize interference and inconvenience to my neighbors.
 - a. All work will begin within 180 days of approval. All approvals are rescinded if work has not commenced within 180 days of approval. Once an approval is rescinded, I agree to resubmit.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
6. I will be responsible for the conduct of all persons, agents, contractors and employees who are connected with this work.
7. I will be responsible for the work to comply with all applicable federal, state and local laws, codes, regulations and requirements in connections with this work, and I will obtain all necessary governmental permits and approvals for the work. I understand and agree that the Woodhaven at Port Orange Property Owners Association, its Board of Directors, its agents and the ARC and AMC have no responsibility with respect to such compliance and that the Board of Directors or its designated committee's approval of this request shall not be

understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirement.

8. I hereby authorize members of the ARC and AMC to enter upon my property for the purpose of viewing the proposed modifications prior to and after completion of work.

RESPECTIVELY SUBMITTED BY:

ARB APPROVAL:

Date Owner/Contractor
*Form must be signed and dated for acceptance for ARB review.

ARB Member

ARB Member

ARB Member

**** COMMITTEE USE ****

The Architectural Review Board has reviewed the foregoing application and rendered the following decision:

Date: _____

Check one: Approved Approved with limiting conditions Denied

Comments/Recommendations: _____

Limiting Conditions (binding provisions): _____

